

General Education Committee Meeting Minutes October 5, 2023

Members Present: Christine Uliassi, Patrick Donnelly, Daniel Radus, Stephen Maher, Susan Slavin, Nancy Diller, Carol Van Der Karr, Stuart Daman, Bryanne Bellovary, Karen Downey, Douglas Armstead

Members Absent : Bruce Mattingly

Topic	Comments	Action
Approval of minutes	Unanimous	Approved Sept. 27 minutes
Review and Discussion of Draft Assessment Rubrics, GESS and GEHU	<ul style="list-style-type: none"> • GESS rubric submitted for review • GEHU rubric not submitted, will be reviewed at next meeting • Revised rubrics will provide baseline for review and revision by faculty • D. Radus will make suggested wording changes to the GESS rubric and make them available in TEAMS 	Submission of draft GEHU rubric requested
Update-Faculty Volunteers and Assessment Timeline	<ul style="list-style-type: none"> • Outreach regarding assessment of GESS and GEHU has been conducted with 14 academics departments with response from approximately half. Reminder sent • Assessment subcommittees will meet with faculty volunteers either through email or in person in the timeframe mid-October to mid-November • Discussion of assessment timeline for fall 2023, with anticipated wrap up by mid to late December. Goal is to get back into the regular assessment cycle. • General assessment timeline and rubrics in Catalog are pending revision 	
Update-Writing Intensive (WRIT)	<ul style="list-style-type: none"> • 80 percent of SUNY Cortland students currently receive state or federal aid. Eligibility for aid is now tracked through SOT (Student Outcome Tracking), which requires credits to be degree applicable 	Meeting to be scheduled with representatives from GE Committee, Registrars Office, and Advisement and Transition

	<ul style="list-style-type: none"> • SOT sits with Degree Works and Banner and is not picking up WRIT courses as degree applicable • Discussions on how to alleviate this situation are underway 	
Discussion and Vote-CUL 100 (add GEDI and GEWH)	<ul style="list-style-type: none"> • CUL 100 under review for GEDI and GEWH designation • CUL 100 “workshopped” to illustrate General Education Committee tools and procedures for new committee members • Points of discussion of CUL 100 syllabus <ol style="list-style-type: none"> 1. Syllabus contains GE SLOs, but not course level SLOs 2. Would be helpful to add non-Western cultures to course description 3. Would like to see more shared information added in the course description, such as course attributes 	Course provisionally approved pending suggested changes to the syllabus (addition of course level SLOs, additions to the course description)
Meeting Adjourned		9:30 am

Submitted by Greg Ketcham